

## Awarding of Title IV funds policies and procedure.

The School considers the Cost of Attendance (tuition and fees, books and supplies, room and board) and the family contribution based on the Student Aid Report (SAR). Please refer to the minimum cost of attendance.

Since the foreign Student must comply with the student visa requirements to study at a university in Mexico, the school's Department of Scholastic Services verifies the applicant's status of citizen or permanent resident before he or she is extended a letter of acceptance.

A Federal loan application will not be certified or originated if the student does not receive said letter of acceptance.

To certify or originate a loan application, whether the student is applying for the first time or subsequently, Centro de Estudios Universitarios Xochicalco will verify that the student complies with the following:

### He or she must:

- Be a citizen of the U.S., proved with birth or citizenship certificate of have a permanent residency.
- Have a Social Security Number verifiable at SAR.
- Have completed a High School Education, which is a minimum

academic level to be admitted in the school.

- Comply with the loan application procedures: FAFSA, SAR, etc.
- In the case of the Direct Loan Program, to complete a Promissory Note and to Enter Counseling online.
- Be enrolled at the institution.
- Apply only for the loan amount needed while the school calculates and obtains pertinent information.

The school's General Student Regulations establish that the student is obligated to meet the required 80% minimum attendance.

In order to originate a loan the school certifies:

- a) The student's grade level.
- b) The loan period and the school year.
- c) The loan amounts

In order to certify the corresponding amount for the loan, the school takes in consideration any family contribution (EFC) on the SAR and adjusts the amount based on this information, as shown in the sampling of SAR copies.

- e) As a foreign school, it specifies two disbursement dates for the loan period of semester programs and three dates for the quadrimester programs.

The school certifies Direct Loan Program applications only for:

- a) Students enrolled at the school for the purpose of obtaining a degree.
- b) Students enrolled in an eligible program.
- c) Students maintaining satisfactory academic progress according to the school's standards.
- d) Students with U.S. citizenship or permanent residency.
- e) Students having a Social Security Number.
- f) Students who are not in default or in debt on previous loans according to the school's information.